



**SMITHFIELD SEWER AUTHORITY
SMITHFIELD TOWN HALL
64 FARNUM PIKE, SMITHFIELD RI 02917
WEDNESDAY, AUGUST 22, 2012, 7:00 P.M.
AGENDA**

- I. Meeting Called to Order**
- II. Emergency Evacuation and Health Notification**
- III. Approval of Minutes – June 20, 2012**
- IV. Old Business**
 - a. Facilities Plan Amendment**
 - Veolia CM Daily & Monthly Reports – July & August
 - July 13 & August 7 & 10, 2012, Wright-Pierce – Request for Information Logs & Submittal Review Logs
 - June 28, 2012, RI DOA, MBE/DBE Compliance Plan Approval
 - June 27, 2012, DOC's Notification of Intent to Commence Construction Activities to RIDEM
 - May 29, 2012, DOC's MBE/DBE Compliance Plan Submittal
 - b. SSES Program**
 - August 7, 2012, Memo – Town-Wide Smoke Testing Program Proposal Review and Contract Award Recommendation
 - CDM Smith Addendum #2, Pre-Bid Conference Attendance List, Bid Tabulation
 - June 19, 2012, Town Council Authorization for the Advertisement of the RFP
 - c. Rogler Farm Road Sewer Rehabilitation Program**
 - August 7, 2012 Memo – SSA Recommendation to the Town Council to Advertise RFP
 - AP 49D, Lot 25, 34 Rogler Farm Road, House-to-House Survey Notice of Deficiency – Follow-up
 - AP 49E, Lot 21, 12 Rogler Farm Road, House-to-House Survey Notice of Deficiency – Follow-up
 - d. Operations & Maintenance Contract Preparation**
 - June 28, 2012, CDM Smith Task Order #2012-04-Signed – O & M Contract RFP Development
 - June 20, 2012, Town Manager Letter to Veolia Water, NA – O & M Request for Contract Extension Proposal
 - June 19, 2012, Town Council Authorized CDM Smith to Develop the WWTF Operations & Maintenance RFP
 - e. WWTF Lighting Upgrades**
 - August 6, 2012, Munro Distributing – N-Grid Rebate Procedures
 - July 31, 2012, Veolia – Notice of Project Completion Certificate of Compliance
 - June 29, 2012, Apple Valley Alarms Lighting Upgrade Service Notice to Proceed
 - June 8, 2012, State Office of MBE Compliance, MBE Utilization Plan
 - f. Roger Williams Drive Sewer Pump Station – Backup Power Generator**
 - August 6, 2012, Contractor – Update-Issues
 - June 21, 2012, Contractor – Update-Issues
 - g. RIDOT Stillwater Viaduct Route 116 – Bridge Replacement**
 - August 3, 2012, RIDOT Stillwater Viaduct Sewer Utility Installation
 - July 27, 2012, CDM Smith Task Order #2012-05 – Engineering Plan Review Comments
 - July 23, 2012, CDM Smith Task Order #2012-05, Signed – Engineering Plan Review & Inspection
 - h. Alexion Pharmaceuticals, 100 Technology Way, AP 49, Lots 219 & 220 – Bio-Waste Holding Tank**
 - July 25, 2012, CDM Smith Task Order #2012-03 – Engineering Plan Review Status Report
 - July 3, 2012, CDM Smith Task Order #2012-03, Signed – Engineering Review
- V. New Business**
 - a.** AP 44, Lot 1, 24A Tamarac Drive, Recommendation to Town Council for Sewer Usage Senior Discount
 - July 31, 2012, Town Manager Letter to Homeowner
 - b.** Town of Smithfield Social Media Policy
 - c.** Veolia Monthly Operating Report (MOR) for July 2012 (June Reporting)
 - d.** Veolia Monthly Operating Report (MOR) for August 2012 (July Reporting)
- VI. Approval of Invoices**
 - a.** July 2012 – Formal Approval of Paid Invoices
 - b.** August 2012 – Approval Invoices
- VII. Informational**
 - a.** June and July 2012 Sewer Fund Budget Reports
 - b.** Town of Smithfield Purchasing Levels Effective July 19, 2012
 - c.** July 20, 2012, Fee Summary Report For 2012 Sewer Use – Assessed for the 2013 Fiscal Year
 - d.** June 15, 2012, RI-DEM User Fee Program – Priority Pollutant Monitoring
 - e.** June 18, 2012, Internal Memo – Illicit Discharge into Sewer System NOV, AP 9, Lot 100, 14 Danecroft Avenue
- VIII. Adjourn**

PLEASE NOTE: "The public is welcome to any meeting of the Smithfield Sewer Authority. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's Office at 401-233-1010 at least forty-eight (48) hours prior to the meeting."

AGENDA POSTED: FRIDAY, AUGUST 17, 2012