

New Business Registrations

New Businesses will obtain the Registration in the Clerk's Office with the \$5.00 fee.

Zoning will be checked to insure the use is permitted

Upon payment in the Clerk's Office, this application will be brought to the Assessor's Office who in turn will process from that office. Once necessary signatures are obtained, the Assessor's Office will issue a **Business Registration Certificate which must be renewed annually.**

Building and Fire inspections are not a prerequisite for this Registration. This information will be forwarded to Building and Fire. Should they require any inspections they will contact you directly.

Please note that this Certificate is necessary to open for business.



TOWN CLERK'S OFFICE



Registration Fee

\$5.00

TOWN OF SMITHFIELD, RHODE ISLAND
NEW BUSINESS REGISTRATION CERTIFICATE
Town Clerks's Office
64 Farnum Pike, Smithfield, RI 02917

Zoning will be contacted to Insure Compliance

(I) (WE) certify that the information which follows is true and complete:

Business Name/ DBA _____ Phone: _____

Mailing Address: _____

Nature of Business: _____

Ownership Data

Full Name: _____ Phone: _____

Address: _____

Location of Business: _____

Plat: _____ Lot: _____

Condition of Ownership: (Sole, Partnership, Franchise, Corp., Other): _____

Signature of All Owners: _____

ASSESSOR'S OFFICE MUST BE NOTIFIED IF BUSINESS IS SOLD OR RE-LOCATED
REGISTRATION MUST BE RENEWED ANNUALLY BY DECEMBER 31ST

STATE OF RHODE ISLAND, COUNTY OF PROVIDENCE

In Smithfield in said Country this _____ day of _____, Personally
Month Year

Appeared before me the above subscribed _____ and made oath that the above
statements signed by _____ are true.

Notary Public

*** THIS REGISTRATION MUST BE SIGNED OR STAMPED BY CLERK, ZONING, COLLECTOR, AND ASSESSOR TO BE VALID***

ASSESSOR



Tax Collector

ZONING



FILED UNDER THE PROVISIONS OF CHAPTER 1, TITLE 6 OF THE GENERAL LAWS OF RHODE ISLAND, 1956 AND
PURSUANT TO AN ORDINANCE OF THE TOWN OF SMITHFIELD TOWN COUNCIL ON 4/9/1979 and amended 04/23/1991 and 03/23/2008.