I. Meeting Called to Order

II. Emergency Evacuation and Health Notification

III. Approval of Minutes – December 19, 2012, Attendees: Vartan Sahakian, Ronald Kershaw, Jarod Doyle

IV. Old Business
   a. Facilities Plan Amendment
      ● Veolia Monthly Report Dated January 2013, for the Period Ending December 2012
      ● Change Order Requests:
         1) December 18, 2012, DOC Change Order Request #3 – Response
         2) December 18, 2012, DOC Change Order Request #4 – Response
      ● Shop Drawing Logs: December 27, 2012, January 1, 9, 15, 2013
      ● December 27, 2012, Agenda – Status of Excavation and Dewatering and Weekly Meeting
      ● CWFA MBE-WBE Quarterly Report – October-December 2012
      ● CWFA SRF Requisition #4, $179,692.59 – December 28, 2012 Payment
      ● CWFA SRF Requisition #5, $276,863.56 – December 1, 2012 – December 31, 2012
      ● Amendment for Building Code Services – Wright-Pierce Contract
   b. WWTF Tertiary Upgrades Dedication Plaque
      ● January 10, 2013, Response to Daniel O’Connell’s Sons, Inc. – RFI #21 Dedication Plaque
   c. Operations & Maintenance Contract
      ● Recommendation to Town Council CDM-Smith Amendment #1 – RFP Bid Phase Assistance
      ● RFP Amendment #1
      ● RFP Amendment #2
   d. Sewer Review, Inspection & Engineering Services Master Service Agreement Amendment
      ● Recommendation to Town Council CDM-Smith One Year Contract Extension
   e. Rogler Farm Road Sewer Rehabilitation Program
      ● January 9, 2013, E-Mail Update from Contractor
   f. Roger Williams Drive Sewer Pump Station – Backup Power Generator
      ● January 16, 2013, E-Mail Update from Contractor
   g. GIS
      ● January 14, 2013, E-Mail from Town Engineer to Sewer Authority

V. New Business
   a. Veolia Monthly Operating Report (MOR) for January 2013 (December Reporting)

VI. Approval of Invoices
   a. January 2013 – Approval of Invoices
   b. Consider SSA Recording Fee Increase

VII. Informational
   a. December 2012, Sewer Fund Budget Report

VIII. Adjourn

PLEASE NOTE: "The public is welcome to any meeting of the Smithfield Sewer Authority. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager’s Office at 401-233-1010 at least forty-eight (48) hours prior to the meeting."

AGENDA POSTED: THURSDAY, JANUARY 17, 2013