I. Meeting Called to Order

II. Emergency Evacuation and Health Notification

III. Approval of Minutes
   - December 19, 2012 – Attendees: Vartan Sahakian, Ronald Kershaw, Jarod Doyle

IV. Old Business
   a. Facilities Plan Amendment
     - Change Order Requests:
       1) December 18, 2012, DOC Change Order Request #2 – Response
       2) January 31, 2013, DOC Change Order Request #6 – Response
       3) February 12, 2013, DOC Change Order Request #5 – Response
     - RFI Logs: January 21, 29, 2013, February 5, 12, 2013
     - Shop Drawing Logs: January 22, 29, 2013, February 5, 12, 2013
     - January 22, 2013, Site Meeting Agenda
     - February 13, 2013, RI-DEM Order of Approval Schedule Extension Request
     - CWFA SRF Requisition #6, $206,100.44 (Adjusted) – February 8, 2013 Payment
     - Building Code Compliance Inspection Services – February 11, 2013, Memo to Town Council
   b. Operations & Maintenance Contract
     - February 12, 2013, SSA Memo to Town Council – O & M Contract RFP – CDM Smith Bid Phase Assistance
   c. Roger Williams Drive Sewer Pump Station – Backup Power Generator
     - E-Mail Update from Contractor
     - Generator Startup – February 7, 2013
     - February 15, 2013, Memo to SSA from Town Engineer – SSES Program Recommendation for Future Works

V. New Business
   a. WWTF 8-Year Managed Asset Registry (MAR) Review (Memo Only), CDM Smith Task Order 2012-06
   c. Veolia Monthly Operating Report (MOR) for February 2013 (January Reporting)

VI. Approval of Invoices
   a. February 2013 – Approval of Invoices

VII. Informational
   a. January 2013, Sewer Fund Budget Report
   b. January 17, 2013, Joe Casali Engineering, Inc. – Bryant University, Shu Fang Zhai Palace Replica Project, AP 49, Lot 126 – Preliminary Sewer Plan Review
   c. February 13, 2013, SSA Memo to Town Manager – Recording Fee
   d. CDM Smith Task Order 2011-02, Amendment 2 – One-Year Contract Extension/Signed

VIII. Adjourn

PLEASE NOTE: “The public is welcome to any meeting of the Smithfield Sewer Authority. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager’s Office at 401-233-1010 at least forty-eight (48) hours prior to the meeting.”

AGENDA POSTED: FRIDAY, FEBRUARY 15, 2013