SMITHFIELD SEWER AUTHORITY MEETING AGENDA
WEDNESDAY, AUGUST 21, 2013, 7:00 P.M.

I. Meeting Called to Order

II. Emergency Evacuation and Health Notification

III. Election of Officers: Chair, Vice Chair, and Secretary
   a. July 12, 2013, Memo from Town Manager to Boards/Commissions – Dress Code

IV. Approval of Minutes: March 26, April 24, May 22, 2013

V. Old Business
   a. Facilities Plan Amendment
      • June 14, 2013, Letter to DOC – Construction Schedule Meeting Confirmation
        1) Project Schedule Discussions Background
      • Veolia Monthly Report Dated August 2013, for the Period Ending June/July 2013
      • Change Order Requests: May 17, 2013, Change Order #10 Response
      • MBE/WBE Requirements, Quarterly Report Series 2012A/2013A Loans
      • CWFA SRF Series 2012A, Requisitions #10 & 11
      • CWFA SRF Series 2013A, Requisitions #1, 2 & 3
      • CWFA SRF Payments: 2012A #9, #11 – 2013A #3
   b. Operations & Maintenance Contract
   c. Sanitary System Evaluation Study (SSES) Program – Rogler Farm Rehabilitation & Town-Wide Smoke Testing
      • June 11, 2013, CDM Smith SSES Town-Wide Sewer Smoke Testing Summary
      • May 29, 2013 – Rogler Farm Road/Sewer Easement, 38 Brayton Road, AP 49D, Lot 2, Signed Agreement

VI. New Business
   a. June 12, 2013, Certified Letters to Chelo’s Corporate Office and Apple Valley Mall, LLC – AP 43, Lot 95, Unit 1, Notice of Violation-Notice of Intent to Enforce – Grease Control and Line Size Deficiencies
      • July 16, 2013, Letter to CDM Smith, Signed Task Order #2013-04, Sewer Modification, Chelo’s Restaurant, 445 Putnam Pike, AP 43, Lot 95-1
   b. Veolia Monthly Operating Report (MOR) for June and July/August, 2013
      • June 13, 2013, RI-DEM News Release – Disinfection System Failure
        —June 13, 2013, Veolia Water Statement – Wastewater Discharge into the Woonasquatucket River
      • June 21, 2013, Veolia Water Memo to Town Engineer – Process Upset on May 21, 2013

VII. Approval of Invoices
   a. Approval of Invoices – June and July/August, 2013
      • June 18, 2013, E-Mail regarding Veolia Draft Agreement Fee Payment – Period May-June 2013

VIII. Informational
   a. Sewer Fund Budget Report – June (FY13 Year End) and July, 2013
b. May 21, 2013, Memo to Randy Rossi, Finance Director – 50 Smith Avenue, AP 2, Lot 43, Sewer Usage-Property Not Connected to Sewer


e. June 24, 2013, Letter to Mr. David Preston, 6 Ursula Road, AP 30, Lot 52 – Asphalt Driveway Repair Request


i. August 13, 2013, Kimberly Ann Drive Sewer Extension/Flow Monitoring Study - $35,327.91 Partial Principal Payment, Requisition #9

j. July 12, 2013, RI-DEM Certified Letter to Smithfield Town Manager – Smithfield WWTF Draft Permit and Public Notice RIPDES Permit #RI0100251

k. August 15, 2013, letter to RI-DEM – RIPDES Draft Permit Public Comments

IX. Adjourn

PLEASE NOTE: "The public is welcome to any meeting of the Smithfield Sewer Authority. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager’s Office at 401-233-1010 at least forty-eight (48) hours prior to the meeting."

AGENDA POSTED: FRIDAY, AUGUST 16, 2013