



East Smithfield Public Library

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Board of Trustees Meeting September 20, 2022 – 6:00 p.m.

AGENDA:

- A. CALL TO ORDER
- B. EMERGENCY EVACUATION AND HEALTH NOTIFICATION
- C. PUBLIC COMMENT
- D. SECRETARY'S REPORT
 - 1. Approve minutes from previous meetings.
- E. TREASURER'S REPORT
 - 1. Balances report.
- F. PRESIDENT'S REPORT
 - 1. Discussion of personnel issue and legal issue in executive session.
 - 2. Further discussion of Personnel Policy issues brought up by staff members.
- G. FOL REPORT
 - 1. Report on current activities.
- H. DIRECTOR'S REPORT

- 1. Maker Space update. Successful opening and people are starting to use it more quickly than expected.**
- 2. Friends would like to know if Board would like to have a spot at their Christmas Bazaar. Their idea is that we could have some Silent Auction items at the Bazaar and the funds would go into library fundraising.**
- 3. Hiring full time replacement for the position that Vinny Styron left vacant last year. It would be a much expanded job, with a new title and a higher salary.**
- 4. The library manager, Maxine Paquette is going to work one less day starting in October. She gave up Wednesday this year and will be giving up Thursday. Her hours have gone from 40 to 27. She will still be available to substitute for vacations and illnesses as needed. She has started training various staff members on some of the duties.**
- 5. Report on Strategic Plan progress.**
- 6. Report on State grant-in-aid funding. Randy decided on a 46.5%/ 53.5% split. ESM will receive \$169,028 and GVL will receive \$194,474. Both libraries gained and lost equally. Randy, Dorothy and I will have some meetings this year as part of the budget process as to how both the state grant in aid and town budget can better serve both libraries.**

I. NEW BUSINESS

- 1. Preliminary budget planning.**
- 2. Discussion of Hampshire Power RI Community Remote Shared Solar proposal. Possible approval.**

J. OLD BUSINESS

- 1. Discussion of previously approved Personnel Policy. Possible additions, changes and approval.**
- 2. Staff raises.**

K. EXECUTIVE SESSION– If necessary, to consider and act upon such matters as may be considered at a meeting closed to the public pursuant to the Open Meetings Law.

L. SCHEDULE NEXT MEETING AND ADJOURN

"The public is welcome to any meeting of the Board of Trustees. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's Office at 401-233-1010 at least forty-eight (48) hours prior to the meeting." ****NOTE – The Board will not be meeting in July and August.**