



East Smithfield Public Library

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Board of Trustees Meeting Feb 1, 2022 – 6:00 p.m. on Zoom

AGENDA:

- A. CALL TO ORDER
- B. EMERGENCY EVACUATION AND HEALTH NOTIFICATION
- C. PUBLIC COMMENT
- D. SECRETARY'S REPORT
 - 1. Approve minutes from previous meetings.
- E. TREASURER'S REPORT
 - 1. Balances report.
- F. PRESIDENT'S REPORT
 - 1. Suggestions for new Board members.
- G. FOL REPORT
 - 1. Report on current activities.
- H. DIRECTOR'S REPORT
 - 1. Maker Space update.

- 2. In process of comparing ESPL salaries to other OLIS public libraries.**
- 3. Received grant for Dell chromebooks for checkout. We'll pay upfront and will be reimbursed.**
- 4. Peter will shovel the sidewalks.**
- 5. Received 31 wifi hotspots for checkout from grant.**
- 6. Can you decide on the new vacation policy before we approve the whole policy?**

I. NEW BUSINESS

- 1. Discussion of no outside air being brought into building definitely on first floor. COVID related.**
- 2. Possible decision on vacation section of personnel policy.**

J. OLD BUSINESS

- 1. Next Long Range Planning Zoom session. Monday, Jan 31, 5:30 -7 pm on Zoom. Members are Ward, Missi, Barbara, Cindy, Maxine and Carol. Other interested members are welcome. We've been presented the results of the in person interviews with staff members and Friends. We've done a SOAR analysis. We'll be doing a survey.**
- 2. Further discussion of paying into state Unemployment Insurance.**
- 3. Discuss and vote on budget.**

K. EXECUTIVE SESSION– If necessary, to consider and act upon such matters as may be considered at a meeting closed to the public pursuant to the Open Meetings Law.

L. SCHEDULE NEXT MEETING AND ADJOURN

"The public is welcome to any meeting of the Board of Trustees. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's Office at 401-233-1010 at least forty-eight (48) hours prior to the meeting." The meeting will take place on Zoom. Please contact director@myespl.org by noon on Tuesday to receive the link for the meeting. ****NOTE – The Board will not be meeting in July and August.**